

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL
Held at Bishops Hull Hub
THURSDAY 6th APRIL 2023 AT 7.00PM

Members Present:

Cllr T Taylor - Chairman

Cllr R Reed

Cllr A Plumbly

Cllr M Jollands

Cllr B Fernandes

Cllr J Hunt (Parish, Somerset Councillor)

Cllr M Trout

Cllr N Fernandes

Cllr T Tingley

Also Present: Helen McGladdery – Clerk and RFO, Somerset Councillor Ellis and 1 members of the public

HAVE YOUR SAY

Cllr Ellis gave a verbal report, detailing that stats released showed a 20% increase on bus usage on £1 fares. She also advised of illegal encampment in Longrun Meadow

Cllr Hunt gave a verbal report and detailed that the no.3 bus will now take card payments, within the next few weeks. He gave a report from the last Trust meeting. TTC election will be on 4th May. He gave details about the dinner dance on the coronation weekend.

Meeting starts 8.05pm

355.Co-option of new Members to fill vacancies

Following a proposal from Cllr Hunt, seconded by Cllr B Fernandes and a unanimous vote members agreed to co-opt Tom Tingley to the Parish Council.

Action:

1. The Clerk to send signed paperwork to Somerset Council
2. Cllr Tingley to return Register of Interest to clerk within 28 days

356.To receive apologies for absence and approve reasons given

None

357.Declaration of Interest not already recorded

None

358.To Agree Minutes of the Meeting held on Thursday 2nd March 2023.

The Minutes of the meeting were agreed as a true and accurate record and signed by the Chairman

Action: The Clerk to add to the Website and Facebook page

359.To receive Sensory Trail update and to agree actions to progress the project

David Gurr was present and gave a verbal update that the project is progressing and the legal paperwork is the next step. He also advised that donations from the cream tea at the Meryan on the coronation weekend will go towards the project.

360.To receive update on events for Coronation weekend in May 2023

David also gave a verbal update that 13 events have been arranged over the weekend and a separate insert will go in the May Community news.

361.Planning

To receive the Planning panel report on planning applications received:

05/23/0005 - Erection of warehouse at Unit 2B Galmington Trading Estate, Cornishway South, Bishops Hull, Taunton

Resolved: No comment

05/23/0006 - Replacement of single storey extension to the rear and erection of porch to the front of 21 Shutewater Close, Bishops Hull

Resolved: No Comment

05/23/0008/T - Application to fell one Japanese Cedar and to carry out management works one Sweet Chestnut included in Taunton Deane Borough (Bishops Hull No.1) Tree Preservation Order 1981 at Lavender Croft, Gipsy Lane, Taunton (TD211)

Resolved: Support the comment of arboriculture officer

42/23/0016 - Variation of a Condition No. 02 (approved Plans) of application 42/14/0069 for the removal of 0.58ha of land from the approved employment area on land at Comeytrowe, Taunton

Resolved: No Comment

05/23/0009 - Erection of a single storey and first floor extension to the rear of Westover, Bishops Hull Road, Bishops Hull

Resolved: No Comment

42/22/0055 - Application for approval of reserved matters following outline approval 42/14/0069 for the appearance, landscaping, layout and scale of the strategic infrastructure associated with the delivery of the employment zone including employment estate roads, green infrastructure, ecology mitigation, drainage, earth re-modelling works and hard landscaping associated with the local square at Orchard Grove Community Employment Zone, land adjacent A38, Taunton

Resolved: No Comment

Kinglake planning enforcement update, and to receive an update on progressing the Parish Council taking responsibility for the development's maintenance

The Clerk advised Members of the response from CIL Officer Rebecca Staddon

Orchard Grove - To receive the latest Update

No further update

Staplegrove Development – To receive latest update

No Further update

362.Bishops Hull Allotments

To agree a plan of action for future development of the site

Members were advised that 3 enquiries had now been made for raised beds. It was agreed to defer a decision on any further works until a future meeting.

To discuss setting a budget for on-site maintenance of communal paths and hedges

Resolved: Following a proposal from Cllr Jollands, seconded by Cllr n Fernandes and a unanimous vote Members agreed a budget of £500 for maintenance of the hedges and communal areas.

Action:

1. The Clerk to write to allotment holders to advise of their responsibility to cut the paths adjacent to their plot.
2. The Clerk to write to plot holders to advise water butts are now permitted providing they are on the plot
3. The clerk to contact Mr Eysers to arrange maintenance when required.

To discuss replacement of water tank

Members agreed to keep the taps as they are but to chase the plumber for any old water tanks that could be used at the allotments.

363.Update on progress of purchase of Speed Indicator Device

Cllr Taylor advised that the results of the Avon and Somerset police grant application will be heard at the end of April. If unsuccessful the parish Council will fund a SID through CIL funds.

364.Financial Matters

Detail of Receipts and Payments since previous meeting

Receipts:

| | |
|-----------------------|---------|
| Community News advert | £36.00 |
| Allotment rent | £615.00 |

Payments:

| | |
|--|------------|
| Carly Press - March CN | £190.00 |
| SW&T Dog bin charges 1/10-30/12/22 | £623.38 |
| Scc Pensions - Feb | £366.14 |
| HMRC - Feb | £135.45 |
| Oaten -Allotments | £22,767.60 |
| Mobile phone | £6.75 |
| SALC - Mandi planning training | £25.00 |
| SALC - Mandi C o C training | £25.00 |
| BH HUB hire - March | £28.00 |
| AC Plumbing - leak at allotments | £90.00 |
| SW&T uncontested election | £100.00 |
| Carly Press - April CN | £190.00 |
| Scc Pensions - march | £366.14 |
| HMRC March | £146.77 |
| H McGladdery Clerk allowance & Expenses | £79.00 |
| The Clerks February and March salaries were paid in this period. | |

To receive year-end financial report of budget to spend

Report attached

To agree to renew SLCC Membership at a cost of £187.00

Resolved: Following a proposal from Cllr Taylor, seconded by Cllr B Fernandes and a unanimous vote Members agreed to renew SLCC membership.

Action: The Clerk to renew

To approve revised annual charge for emptying the dog bins from SW&T Council of £2286.96 + VAT

Resolved: Following a proposal from Cllr N Fernandes, seconded by Cllr R Reed and a unanimous vote Members agreed to revised dog bin emptying charge.

Action: The Clerk to return the agreement to Somerset Council

To approve purchase of new pads and battery for defibrillator at a cost of £270.00 + VAT

Resolved: Following a proposal from Cllr Jolland, seconded by Cllr Trout and a unanimous vote Members agreed to purchase a new battery and pads for the public defibrillator at the HUB.

Action: The Clerk to arrange the purchase

To approve monthly printing fee of £9.00

Resolved: Following a proposal from Cllr Plumbly seconded by Cllr Reed and a unanimous vote Members approved the Clerks printing charges.

Action: The Clerk to reclaim the charges each month

To discuss grant request from BHVH& Playing Fields Trust of £1000.00

As a trustee John Hunt did not vote

Resolved: Following a proposal from Cllr Taylor seconded by Cllr N Fernandes and a unanimous vote Members approved the grant of £1000.00

Action: The Clerk to advise the Trust and arrange the payment

365.Clerks Report which will include all matters arising from previous minutes and items of interest

The report was distributed to members

366.Taunton Town Council and LCN Update

Cllr Hunt gave a verbal update and advised that the TTC elections would be held on 4th May and the LCN meetings should commence in June.

367.To review Parish Council policies and to adopt the General reserves policy

Resolved: Following a proposal from Cllr N Fernandes and seconded by Cllr Plumbly with a unanimous vote Members adopted the general reserve policy and approved all revised policies.

Action: The Clerk to add to the website

368.Suggested items from Councillors for inclusion in next meeting

- **Community News review**
- **Advertising**
- **Kinglake adoption**
- **Junior Parish Council**

Date of next meeting: Parish Council meeting Thursday 4th May 2023 at 7.00pm – Bishops Hull HUB to include the election of the Chairman

Attachment:

1. Year-end financial report

Meeting closed 9.05pm

Cllr Tony Taylor – Chairman

Year End financial report

| RECEIPTS | RECEIVED | | BUDGET | | Variance |
|-------------------------------------|--------------------|--|------------------------------|--------------------|--------------------|
| Precept | £ 35,400.00 | | £ 35,400.00 | | £ - |
| Grants | £ 2,020.00 | | £ 2,020.00 | | £ - |
| Interest | £ 420.23 | | £ - | | £ 420.23 |
| Community News | £ 2,820.00 | | £ 2,900.00 | | -£ 80.00 |
| Allotments | £ 720.00 | | £ 660.00 | | £ 60.00 |
| Bishops Hull HUB loan | £ 1,835.38 | | £ 1,835.38 | | £ - |
| Rejected payment | £ 62.04 | | £ - | | £ 62.04 |
| Total Receipts | £ 43,277.65 | | £ 42,815.38 | | £ 462.27 |
| | | | | | |
| PAYMENTS | | | | | |
| Clerks salary | £ 15,599.94 | | £ 15,700.00 | | -£ 100.06 |
| Pension Contributions | £ 4,393.70 | | £ 4,300.00 | | £ 93.70 |
| Street Cleaner equipment | £ 49.52 | | £ 250.00 | | -£ 200.48 |
| Clerks allowance | £ 306.00 | | £ 350.00 | | -£ 44.00 |
| Street Cleaner salary | £ 3,189.67 | | £ 6,500.00 | | -£ 3,310.33 |
| Establishment costs | £ 1,421.04 | | £ 1,500.00 | | -£ 78.96 |
| Footpaths | £ - | | £ 100.00 | | -£ 100.00 |
| Local amenities | £ 2,873.10 | | £ 2,000.00 | | £ 873.10 |
| | | | | | |
| Supporting local groups & Donations | £ 5,060.77 | | £ 4,200.00 | | £ 860.77 |
| | | | | | |
| Allotments | £ 883.90 | | £ 450.00 | | £ 433.90 |
| Community news | £ 2,525.00 | | £ 2,900.00 | | -£ 375.00 |
| Audit (Establishment cost) | £ 395.00 | | £ 350.00 | | £ 45.00 |
| Insurance (Establishment cost) | £ 411.58 | | £ 500.00 | | -£ 88.42 |
| Local services | £ 669.00 | | £ 500.00 | | £ 169.00 |
| 137 | £ 20.99 | | | | £ 20.99 |
| BH HUB loan | £ 1,835.38 | | £ 1,835.38 | | £ - |
| Membership | £ 1,039.66 | | £ 1,000.00 | | £ 39.66 |
| Total Payments | £ 41,806.15 | | £ 42,435.38 | | -£ 1,761.13 |
| Surplus / Defecit | £ 1,471.50 | | £ 380.00 | | £ 2,223.40 |
| | | | | | |
| | | | | | |
| CIL | | | | | |
| CIL receipts | £ 69,088.72 | | Opening CIL balance | £ 23,363.19 | |
| CIL Payments: | | | Plus receipts | £ 69,088.72 | |
| Allotment works | £ 18,973.00 | | Plus interest | £ 293.41 | |
| BH Trust signs | £ 791.00 | | Less payments | £ 30,914.00 | |
| BH Hub car park lights | £ 1,200.00 | | Total CIL funds | £ 61,831.32 | |
| BH Hub car park | £ 8,736.00 | | Ringfenced: | | |
| New bench Stonegallows | £ 1,214.00 | | Netherclay footbridge | 1000 | |
| | £ 30,914.00 | | Netherclay steps to rive | 5000 | |
| | | | SID | 2500 | |
| | | | Total ringfenced | 8500 | |
| | | | Total to be allocated | £ 53,331.32 | |