

**MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL**  
**Held at Bishops Hull Hub**  
**THURSDAY 3<sup>rd</sup> MARCH 2022 AT 7.30PM**

**Members Present:**

Cllr M Leach – Chairman	Cllr J Hunt – Vice Chairman arrived at 8.20pm
Cllr B Fernandes	Cllr G Jansingh
Cllr M Jollands	Cllr A Plumbly
Cllr T Taylor	Cllr M Trout
Cllr M Turner	

**Also Present:** 3 members of the public and Helen McGladdery –was present via phone link

**HAVE YOUR SAY**

Mr Brian Heath spoke about the Allotments and made some suggestions to make improvements

Mr David Gurr spoke on agenda item 12 (full details below)

**Meeting starts 7.40pm**

**205. To receive apologies for absence and approve reasons given**

District Cllr Farhabi – Personal reasons

Cllr P Prior-Sankey – Medical reasons

**206. Declaration of Interest not already recorded.**

None

**207. To Agree Minutes of the Meeting held on Thursday 3<sup>rd</sup> March 2022**

Minutes of the meeting were agreed as a true and accurate record and signed by the Chairman

**Action:** The Clerk to add to the Website

**208. To discuss any actions required following presentation from Airband High Speed Internet – No action as presentation cancelled**

**209. Planning**

**Planning applications received:**

**Action:**

1. The Clerk to submit responses
2. The Clerk to contact the Church for clarification

**Update on Orchard Grove development**

Cllr Leach gave a verbal report on the last SW&T Planning Officer meeting. He advised that he will be attending a site visit of the new School site.

**Update on Staplegrave development**

Cllr Leach gave a verbal update and advised that one of the developers have withdrawn from this project but a replacement has been found. Concerns were raised over the implementation of the Spine Road and the implementation of the Wetlands area.

**Kinglake Planning enforcement update**

No further update from SW&T enforcement

**Action:** The Clerk to continue to chase SW&T on this matter

**210. Financial Matters:**

**Detail of payments made since the previous meeting and funds received**

**Payments:**

Pension scheme annual admin charge	£18.00
Mobile Phone	£7.50
Carly Press - Jan Comm News	£165.00
BH HUB Hall hire	£21.00
SW&T Dog bin emptying	£583.20
Easyspace - hosting	£98.04
HMRC - Jan	£132.81
SCC Pensions	£341.75
H McGladdery - Clerk allowance & Expenses	£96.50
Carly Press - Feb Community News	£165.00
Citizens Advice donation	£100.00
Water2Business - Allotments	£63.93
HMRC -Feb	£132.81
SCC Pension - Feb	£341.75
Carly Press - March Community News	£165.00
The Clerks and Street Cleaners January and February salaries were paid in this period	

**Receipts:**

Community News advert	£55.00
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**To review the effectiveness of Internal Controls, the internal Audit and to accept the Statement of Internal Controls**

Members were advised of the control measures in place and the Statement of Internal controls was distributed to Members ahead of the meeting.

**Resolved:** Following a proposal from Cllr Fernandes, seconded by Cllr Taylor with a unanimous vote, Members agreed that adequate measures were in place for internal controls and the Internal Audit was effective in examining matters of compliance. The Statement of Internal controls was agreed and signed.

**Action:** The Clerk to add the statement of Internal Controls to the Website

**211. Clerks Report which will include all matters arising from previous minutes**

The Clerk's report was distributed to Members. Members were also advised that the application to the Parish Fund was successful and funds would be received by the end of March.

**212. To adopt The Freedom of Information Scheme, Awarding of Grants, Complaints and Equal Opportunities Policies**

The policies were distributed to Members ahead of the meeting.

**Resolved:** Following a proposal from Cllr Jansingh and seconded by Cllr Trout and a unanimous vote the policies were adopted

**Action:** The Clerk to add to the Website and Facebook page

**213. To review all policies and risk assessments previously adopted**

Members were advised that the policies had been reviewed by the Clerk and were up to date with the latest model documents advised by SALC.

**Resolved:** Following a proposal from Cllr Turner and seconded by Cllr Leach and a unanimous vote the policies were reviewed and accepted

**Action:** The Clerk to update the reviewed policies on the Website

**8.20pm Cllr Hunt arrived**

**214. Report from Cllr Plumbly on Carbon Literacy Training attended**

Cllr Plumbly gave a verbal update on the training session he attended

**Resolved:** Members agreed to take Climate change into consideration when making decisions on Parish Council actions. To amend the Grants application form to include impact on climate change to any proposed project.

**215. Somerset Unitary Authority and Community Governance Review update**

Cllr Hunt gave a verbal update, advising that a vote was currently taking place at SW&T over proposals for a new Town Council, which if successful Bishops Hull would remain a Parish and not become part of the Town Council. Stage 2 consultation will be carried out in May. He also advised that elections will take place for SCC in May 2022 and 2 candidates will represent Bishops Hull, who will then in 2023 become the Unitary Councillors representing the Parish.

**216. CIL funds:**

**To agree to offer financial assistance to BHVH&PF Trust to install steps to enable safe access to the pavilion and Hub from the top path at the Playing Fields.**

David Gurr attended the meeting on behalf of the Netherclay Woodland Trust (NWT) and advised he had spoken to the Chairman of the Bishops Hull Village Hall & Playing Fields Trust (BHVH&PFT). The NWT are investigating implementing a sensory trail round the Playing Field with the agreement of the BHVH&PFT. If this is implemented then an additional access point would be required in the form of steps from the top footpath of the Playing Fields. The BHVH&PFT advised that they agreed to the steps being installed but would not accept any liability for the new steps, the BHVH&PFT would not contribute financially to the project and would not take on any maintenance or ongoing costs associated with them. It was also noted that residents were requesting a slope in this area, but agreed as the gradient of the slope is so high this would not be feasible at an affordable cost and an accessible access point is already provided on Bishops Hull Hill.

**Resolved:** Following a proposal from Cllr Plumbly and seconded by Cllr Jollands and a unanimous vote Members agreed to enter into discussions with the BHVH&PF Trust and NWT to look as possible solutions to add an additional access point at the Playing Fields to access the Pavilion and HUB with the creation of a Sensory Trail.

**Action:** The Chairman to meet with NWT & BHVH&PF Trust

**To discuss CIL funds applications received**

The current ringfenced CIL funds were reviewed and it was agreed to reallocate part of the ringfenced CIL funds for allotments to the HUB Car park grant application and when more CIL funds are received in April the ringfenced CIL funds for allotments will be increased back to £15,000. An additional £2000 would be allocated to the Woodland. Ant future CIL received will be considered for the installation of the steps at the Playing Field, once a plan is in place.

**Resolved:**

Following a proposal from Cllr Leach and seconded by Cllr Fernandes with a unanimous vote the following was agreed to ringfence and grant the following CIL applications from the total CIL funds of £23,350.52:

**Ringfenced:**

Netherclay Footbridge	£1000.00
Bench at Stonegallows	£1000.00

Netherclay Woodland Steps to River	£5000.00 (increased from £3000)
Allotments	£6,414.52
To grant:	
BH HUB Car Park improvement works	£8,736.00
BH HUB Car Park lighting	£1,200.00

**Action:** The Clerk to advise the HUB and NWT of the successful applications

**217. Suggested items from Councillors for inclusion in next meeting**

- To start the April meeting at 7pm as the Annual Parish meeting will be first

**Action:** The Clerk to book the HUB

- Update on Sensory trail and steps

**218. Date of next meeting:** Annual Parish Meeting followed by Parish Council meeting  
Thursday 7<sup>th</sup> April 2022 at 7.30pm – Bishops Hull HUB.

**Meeting closed 9.05pm**

**Cllr Mike Leach – Chairman**