

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL
Held at Bishops Hull Hub
THURSDAY 4th NOVEMBER 2021 AT 7.30PM

Members Present:

Cllr M Leach – Chairman
Cllr J Hunt – Vice Chairman
Cllr B Fernandes Cllr M Jollands
Cllr A Plumbly Cllr P Prior-Sankey
Cllr T Taylor Cllr M Trout left the meeting at 8.15pm
Cllr M Turner

Also Present: and Helen McGladdery –was present via phone link

HAVE YOUR SAY

No items raised

Meeting starts 7.45pm

172. To receive apologies for absence and approve reasons given

Cllr G Jansingh – Medical reasons
District Cllr Nicholls
District Cllr Farhabi

173. Declaration of Interest not already recorded.

Cllr Jollands – planning application 05/21/0048
Cllr Plumbly – planning application 05/21/0039

174. To Agree Minutes of the Meeting held on Thursday 7th October 2021

Minutes of the meeting were agreed as a true and accurate record and signed by the Chairman

175. Planning

Planning applications received:

05/21/0039 - Demolition of garage and erection of replacement garage with office/playroom above at 24 Mountway Lane, Bishops Hull

Resolved: NO COMMENT

05/21/0042/T - Application to carry out management works to one Oak tree, one Maple tree and two Ash trees included in Taunton Deane Borough (Bishops Hull No.2) Tree Preservation Order 1997 at 7 Badgers Close, Bishops Hull (TD701)

Resolved: TO SUPPORT THE COMMENTS OF THE ARBORCULTURAL OFFICER

05/21/0041 - Erection of a single storey extension to the rear of 101 Gillards, Bishops Hull - **Resolved:** NO OBJECTION

05/21/0044/T - Application to carry out management works to one Holm Oak tree included in Taunton Deane Borough (Bishops Hull No.2) Tree Preservation Order 2011 at 46 Shutewater Orchard (tree growing from Uplands), Bishops Hull (TD1092)

Resolved: TO SUPPORT THE COMMENTS OF THE ARBORCULTURAL OFFICER

05/21/0046/T - Application to carry out management works to one Horse Chestnut tree included in Taunton Deane Borough (Bishops Hull No.1) Tree Preservation Order 2000 at 7 Sherlands Heights (tree growing at Rumwell Park), Rumwell, Taunton (TD887)

Resolved: TO SUPPORT THE COMMENTS OF THE ARBORCULTURAL OFFICER

05/21/0048 - Erection of entrance porch to side elevation and insertion of 2 No. roof windows in rear roof pitch of Hillview, Bishops Hull Road, Bishops Hull
Resolved: NO COMMENT

Update on Orchard Grove development
Cllr Hunt gave a verbal report

Update on Staplegrove development
No further update

Kinglake Planning enforcement update
The Chairman gave a verbal update, and advised that Persimmon have started work on cutting back the overgrown vegetation

To discuss management of Kinglake Development
Resolved: Members decided to defer making a decision on this matter until further information is attained from Dan Mawer – Persimmon’s adoptions manager. Members requested details of full areas to be taken on plus timeline for handover period. Members also wished to hear the outcome of the Town Council consultation before making a decision.

- Action:**
1. The Chairman and Cllr Plumbly to meet with Dan Mawer and obtain requested information
 2. The Clerk to advise SW&T of the decision to defer making a decision on this matter

176.Financial Matters:

Detail of payments made since the previous meeting and funds received

Payments:	
Service Charge	£18.00
Carly Press - Oct CN	£165.00
NFPC _ footpath cut	£78.00
BH HUB hire Oct	£21.00
SW&T Dog bin empty charge	£604.80
D Penny - expenses	£26.40
HMRC - Oct	£132.81
SCC Pensions - Oct	£341.75
BHVH&PF Trust Grant	£1,700.00
H McGladdery Expenses (Poppy wreath and donation)	£99.99
Mobile Phone	£7.50
The Clerks and Street Cleaners October salaries were paid in this period.	
Receipts:	
SW&T Grant BHVH&PF Trust	£1,700.00
SW&T Grant Footpaths	£320.00
HMRC VAT refund	£288.44
Community News Adverts	£220.00
SALC – Grant HUB Gazebo	£1369.97
SW&T CIL Payment	£22,835.22

Interim Internal Audit report
Resolved: Deferred until December meeting pending report from internal auditor
Action: The Clerk to add to the December agenda

To discuss Draft Budget and Three Yearly Forecast

Resolved: Members accepted the draft budget and three yearly forecast and will be finalised at the December meeting

Action: The Clerk to add to the December agenda

CIL funds update

Members were advised that £22,835.22 of CIL funds have been received from SW&T relating to planning applications 05/19/0020 -£4,837.49 and 42/20/0031 – 1st payment of £17,997.73 (2 further payments to follow)

Resolved: as previously agreed £15,000 of CIL funds will be ringfenced for Allotment improvement works. A bench will be installed at Stonegallows (previous resident request). The Parish Council to approach the Netherclay Woodland to offer financial support for the new steps to the river and approach the BHVH&PF Trust to offer financial support to install the steps from the top path to link the pavilion and HUB as requested by numerous residents. In addition to pay support grant of £1000 to the Woodland and HUB for specific projects this year.

Action:

1. The Clerk to arrange installation of bench at Stonegallows
2. The Clerk to write to The Netherclay Woodland Trust and BHVH&PF Trust to request details of projects to be approved at a later meeting

CLLR TROUT LEAVES AT 8.15PM

To approve grant of £1000 from CIL Funds to BHVH&PF Trust and Netherclay Community Woodland

Netherclay Woodland:

Members examined the financial information supplied by the Woodland and the grant application.

Resolved:

Following a proposal from Cllr Prior-Sankey, seconded by Cllr Taylor with a vote of 7 for and 1 against, with a majority was carried,

1. To grant £745.00 from CIL funds for new benches
2. To use Parish Council funds of £255 to support ongoing maintenance at the Woodland

Action: The Clerk to arrange the payment

BHVH&PF Trust

The Trust has only requested a £1000 support grant rather than a specific project. The Clerk advised that CIL funds cannot be used for this.

Resolved:

Following a proposal from Cllr Prior-Sankey and seconded by Cllr Plumbly with a unanimous vote Members resolved to:

1. Defer making a decision on this application until the December meeting pending financial information from the Trust.

Action:

- 1 The Parish Council will offer to work with the Trust to explore options for funding that can be obtained using CIL Funds
- 2 The Clerk to advise the Trust and add to the December agenda

177.Clerks Report which will include all matters arising from previous minutes

Update on actions from Previous meeting and Correspondence received

Action: The Clerk to contact ZIPP as the Bishops Hull drop off point has not been installed

178.To receive report from St Peter and St Pauls Church on proposed works and a timescale for removal of old Church Hall

The report was distributed to Members advising of the fundraising schedule and timetable for proposed works and removal of the old hall

Resolved: Members agreed to write to the Church thanking them for the report, but also acknowledging that they are in breach of planning permission by not removing the old hall, as the planning permission expired in December 2020.

Action: The Clerk to write to the Church

179.To discuss Taunton Bus Station Closure

Following this matter being raised by members of the public, members held brief discussions, but no resolutions were made.

180.To discuss residents request to install steps to link the top footpath at the Playing Fields with the Pavilion and the HUB

Many residents have made requests for steps to be installed to link the top footpath with the Pavilion and HUB. Members were advised that at a previous Trust meeting the Trust voted against exploring this option.

Resolved: Members voted unanimously to write to the Trust to offer assistance including financial assistance to help overcome any reticence from the Trust on this matter, as Members felt this was an essential project.

Action: The Clerk to write to The Trust to offer a meeting to resolve this matter

181.Somerset Unitary Authority update

Cllr Hunt gave a verbal report advising of the latest information on the Unitary Authority implementation. He also advised of the upcoming consultation on a Taunton town Council and the possibility of Bishops Hull Parish Council being absorbed in to the Town Council, all residents will have the chance to offer a response to this consultation.

Action: The Clerk to add consultation response to the December agenda

182.Suggested items from Councillors for inclusion in next meeting

1. Internal Audit
2. Budget and Three-Year Forecast
3. Precept Request
4. Trust Grant
5. Taunton Town Council consultation response
6. Declare a Climate Emergency
7. Platinum Jubilee

183.Date of next meeting: Parish Council meeting Thursday 2nd December 2021 at 7.30pm – Bishops Hull HUB.

Meeting closed 9.15pm

Attached:

1. Draft Budget
2. Three Yearly Forecast

Cllr Mike Leach – Chairman

<u>DRAFT BUDGET 2022/2023</u>				
ESTIMATED RECEIPTS	20/21 Actual	21/22 Projected		Budget 22/23
Precept	£ 26,294.48	£ 35,300.00		£ 36,000.00
Other TDBC Grants	£ 2,020.00	£ 2,020.00		£ 2,020.00
Community News	£ 2,405.00	£ 2,600.00		£ 2,900.00
Allotments	£ 825.00	£ 660.00		£ 660.00
Bank interest	£ 80.74	£ -		£ -
Bishops Hull HUB Loan repayment	£ 50,892.69	£ 1,835.38		£ 1,835.38
TOTAL RECEIPTS	£ 82,517.91	£ 42,415.38	TOTAL	£ 43,415.38
ESTIMATED PAYMENTS				
Basic payments				
Clerk's salary inc NI contribtions	£ 14,146.66	£ 15,270.00		£ 15,700.00
Pension contributions	£ 3,925.00	£ 4,101.00		£ 4,300.00
Clerk's allowance	£ 312.00	£ 312.00		£ 350.00
Street Cleaner's salary	£ 6,100.52	£ 6,330.96		£ 6,500.00
Bishops Hull Trust Grant from TDBC	£ 1,700.00	£ 1,700.00		£ 1,700.00
Establishment costs	£ 2,372.96	£ 2,200.00		£ 3,000.00
Litter/Dog Bins	£ 1,940.80	£ 1,800.00		£ 2,000.00
Allotments	£ 477.24	£ 600.00		£ 450.00
Audit fees	£ 245.00	£ 535.00		£ 350.00
Footpath maintenance	£ -	£ 78.00		£ 100.00
Community News	£ 1,770.00	£ 2,300.00		£ 2,900.00
Bishops Hull HUB Loan	£ 55,444.74	£ 1,835.38		£ 1,835.38
Sub Total	£ 88,434.92	£ 37,062.34	Sub Total	£ 39,185.38
Optional payments for consideration				
Bishops Hull Trust	£ 1,000.00	£ -		£ 1,000.00
Community Woodland	£ 1,000.00	£ -		£ 1,000.00
supporting local groups/donation	£ 267.00	£ 100.00		£ 500.00
Local Services	£ -	£ -		£ 500.00
Street Cleaner's equipment	£ 49.00	£ 15.63		£ 250.00
sub total	£ 2,316.00	£ 115.63		£ 3,250.00
TOTAL PAYMENTS	£ 90,750.92	£ 37,177.97		£ 42,435.38
Deficit/Suplus	-£ 8,233.01	£ 5,237.41		£ 980.00
Current estimated financial position at year end 31/3/21 excluding CIL Income and expenditure				
Current and Saving account Funds		£ 7,938.39		£ 13,545.80
deficit/surplus for year		£ 5,237.41		£ 980.00
Closing balance		£ 13,175.80		£ 14,525.80
CIL income and expenditure				
	2020/21	2021/22		2022/23
Opening CIL balance	£ 67,809.26	£ 13,677.85		£ 21,092.86
Receipts	£ -	£ 23,886.01		£ 53,993.18
Payments	£ 54,131.41	£ 16,471.00	Includes £1000 to each Trust and Bench	£ 22,500.00
Closing CIL Balance	£ 13,677.85	£ 21,092.86		£ 52,586.04

Three Yearly Forecast

RECEIPTS	Estimate 21-22	Forecast 22-23	Forecast 23-24	Forecast 24-25
Precept from SW&T	35,300.00	36,000.00	37,000.00	37,000.00
SW&T Grants:				
Re footpath maintenance	320.00	320.00	-	-
Re playing field	1,700.00	1,700.00	-	-
Allotment rents	660.00	660.00	750.00	750.00
Bank interest	-	-	50.00	50.00
Community News	2,600.00	2,900.00	3,000.00	3,100.00
Bishops Hull HUB loan repayment	1,835.38	1,835.38	1,835.38	1,835.38
Total receipts	42,415.38	43,415.38	42,635.38	42,735.38
PAYMENTS				
Clerk's salary inc Employer NI	15,270.00	15,700.00	16,000.00	16,500.00
Clerks redundancy				4,918.31
Pension Contributions	4,101.00	4,300.00	4,500.00	4,700.00
Street cleaner's salary	6,330.96	6,500.00	6,650.00	6,800.00
Street Cleaners redundancy				1,854.26
Clerk's allowance	312.00	350.00	370.00	390.00
Street Cleaner equipment	15.63	250.00	500.00	-
Establishment costs	2,100.00	2,900.00	2,200.00	2,500.00
Allotments	600.00	450.00	500.00	500.00
Audit fees	535.00	350.00	375.00	400.00
Footpath maintenance	78.00	100.00	100.00	100.00
Local Amenities (Bench/Bin/Dog bin)	1,800.00	2,000.00	2,200.00	2,200.00
Supporting local groups & donations	100.00	500.00	500.00	500.00
Community woodland		1,000.00	1,000.00	1,000.00
Bishop's Hull Trust		1,000.00	1,000.00	1,000.00
Training costs	100.00	100.00	150.00	-
Community News	2,300.00	2,900.00	3,000.00	3,100.00
Local services	-	500.00	1,000.00	1,000.00
SW&T payment to Trust	1,700.00	1,700.00	-	-
Bishops Hull HUB Loan	1,835.38	1,835.38	1,835.38	1,835.38
Total payments	37,177.97	42,435.38	41,880.38	49,297.95
Surplus/Deficit for the year	5,237.41	980.00	755.00	- 6,562.57
Estimated opening balance of PC Funds	7,938.39	13,175.80	14,155.80	14,910.80
Estimated closing balance of PC Funds	13,175.80	14,155.80	14,910.80	8,348.23
Summary of budgeted CIL receipts and payments				
Opening balance of CIL Funds	13,677.85	21,092.86	52,586.04	52,586.04
Receipts				
CIL payments from TDBC	23,886.01	53,993.18		
Ringfenced Payments				
Grants and Bench 21-22	16,471.00			
Allotments and grants 22-23		22,500.00		
To be decided 23-25				
Closing balance of CIL Funds	21,092.86	52,586.04	52,586.04	52,586.04
Estimated Funds at year end 31/3/21				
Saving account and Current account	13,175.80	14,155.80	14,910.80	8,348.23
CIL Account	21,092.86	52,586.04	52,586.04	52,586.04
Total	34,268.66	66,741.84	67,496.84	60,934.27