

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL HELD AT THE CHURCH HALL ON THURSDAY 16th MAY 2019

HAVE YOUR SAY

One Member of the public asked if a consultation was going to take place regarding the proposed relocation of the HUB, she also made enquiries about co-option to the Parish Council. They were advised that this will be discussed in the Parish Council meeting.

The Police report was distributed. District Cllr Simon Coles attended and introduced himself as the newly elected SW&T Cllr to represent Comeytrove and Bishops Hull, along with Habib Farhabi and John Hunt. Cllr John Hunt gave a verbal report.

PARISH COUNCIL MEETING OPENED at 7.15pm

Members Present: Mr M Leach – Chairman
Mr J Hunt – Vice Chairman
Mrs J Henry Mr E Parsons
Mr P Prior-Sankey Mr J Taylor
Mr T Taylor Mr M Tucker
Mr S Turner Mr M Turner

Also Present: 8 members of the public, District Cllr Nicholls and Helen McGladdery (Clerk)

E3349 Apologies for Absence
District Cllr Farhabi

E3350 To Elect a Chairman and Vice Chairman and sign appropriate paperwork Resolved:
Mike Leach – was elected as Chairman following a proposal from John Hunt, seconded by Pete Prior-Sankey and a majority vote from Members
John Hunt – was elected Vice Chairman following a proposal from Eddie Parsons, seconded by Mike Leach and a majority vote from Members.
The appropriate paperwork was signed in front of the Council.
Action: The Clerk to return appropriate paperwork to SW&T.

E3351 To consider Co-option to fill vacancies
Members agree to proceed with Co-option, anyone interested will be invited to attend an informal briefing ahead of the next Parish Council meeting.
Action:
1. The Clerk to arrange briefing session
2. The Clerk to add Co-option to the next agenda

E3352 Declaration of Acceptance of Office
All Members completed the necessary paperwork.
Action: The Clerk to return the appropriate paperwork to SW&T

E3353 To Agree Minutes of the Meeting held on Thursday 11th April 2019
The minutes were agreed as a true and accurate record of the meeting and signed by the Chairman

E3354 Declaration of Interest not already recorded
Matt Tucker declared an interest in agenda item 14.

E3355 Planning
a) **Planning applications received:**

38/19/0125 - Erection of a single storey extension for kitchen facilities and dining hall with associated works at The Castle School, Wellington Road, Taunton. NO OBJECTION

05/19/0013 - Erection of a single storey extension to the front for use as a bakery at Rumwell Farm Shop, Wellington Road, Bradford on Tone – NO OBJECTION

b) SW&T change to planning procedures

Members were advised that the Clerk has been advised that SW&T will no longer send out paper copies of planning application. John Hunt advised that the new administration at SW&T were reviewing this.

E3356

Financial Matters:

Detail of payments made since the previous meeting and any payments awaiting approval:

Colourtone - April CN and printing	£179.40
St Peter and St Paul Church - Hall hire	£27.00
SCC Allotment rent	£150.00
H McGladdery - Expenses	£6.00
SLCC Membership	£156.00
Colourtone - May CN and printing	£195.00
St Peter and St Paul Church - Hall hire	£18.00
CPRE Membership	£36.00

The Clerks and Street Cleaners April salaries were paid in this period

Funds received:

CIL Payment 05/17/0054 final payment	£5,739.07
Precept - part payment	£11,470.62
Community News	£600.00

E3357

Annual Audit - to agree and sign Annual Governance Statement

Resolved: The Annual Statement of Governance was considered and duly approved for signature by the Chairman and the Clerk.

Action: The Clerk to forward the relevant paperwork to the external auditor

E3358

Annual Audit

Presentation of 2018/19 accounts

Resolved: Members voted to formally accept the accounts

Internal audit report

The internal audit was carried out by Jill Larcombe – all tests were satisfactory and there were no matters of non-compliance.

To agree and sign Accounting Statement

Resolved: The Accounting Statement was considered and duly approved for signature by the Chairman and the Clerk.

Action: The Clerk to forward the relevant paperwork to the external auditor

E3359

Clerks Report which will include all matters arising from previous minutes

The Clerks updated Members on outstanding issues.

- E3360** **To discuss the Bishops Hull HUB proposal to relocate the building of the new HUB on an alternative site. – following the withdraw from the scheme from St Peter and St Pauls Church**
To agree support of the relocation of the HUB being suitable with the use of Section 106 funds
Resolved: Members voted unanimously that supporting the relocation of the HUB would comply with S106 regulations to permit the release of funds.
To agree support of the relocation of the HUB meeting the criteria for use of ringfenced CIL funds
Resolved: Members voted unanimously that the new proposed site would still comply will the CIL criteria for the ringfenced £50,000.00
To agree the potential for further financial support to enable the HUB to progress through the planning process and working with designers to achieve a viable scheme for a contractor to construct.
The HUB Chairman gave a verbal update, and advised that following the Churches withdraw from the project, the HUB have found a suitable alternative location at the playing fields. For the project to be saved the HUB would need to find approximately £9,500 to redo the plans, new planning application, surveys etc. He asked if the Parish Council would be able to assist?
The Clerk advised Members that the Parish Council had reserves of £24,058 and unallocated CIL Funds of £11,624 at financial year end March 2019. She also advised that she had sought advise from SALC on this matter. They advised that there were no barriers in the way of the Parish Council helping the HUB save the project and prevent the Section 106 funds of £186,120.00 being lost.
Resolved: Members voted 7 – For, 2 against and 1 abstention on the amended proposal:
To provide financial support of £9,500.00 with the potential of a maximum of £11,000.00 – (following further consultation) to the Bishops Hull HUB Trust to progress the relocation of the HUB to the Playing Fields, with £1,000 of the amount being releases to be used for planning fees.
- E3361** **Bishops Hull Allotments update**
The Chairman and Eddie Parsons met with NOT WASTE LTD and went through a check list of requirements at the allotment
- E3362** **Netherclay Community Woodland**
To receive report
Meeting notes were distributed to Members
To agree to pass on budgeted £1000 to the Community Woodland Trust
Resolved: Members voted unanimously to pass on the budgeted £1000.00 to the Community Woodland Trust
Action: The Clerk to arrange the payment
- E3363** **Bishops Hull Village Hall & Playing Fields request for funds to carry out bench maintenance**
When last year’s grant of £1000.00 was passed to the BHVH&PF Trust it was suggested that it was spent on bench maintenance. The Trust advised that it would be used for general maintenance of the playing fields. Since then they have progressed with the refurbishment of the old pavilion, and due to lack of grant funding they have used more Trust funds on the project than initially intended. They therefore requested that the Parish Council supply further funding for the bench maintenance, and a quote of £854.32 has been received.

Resolved: An amendment to the original proposal to pay £854.32 was put forward and Members voted 5 – for, 5 – against, with the Chairman having a casting vote the amendment was turned down. The original proposal to pay £854.32 was then voted on with 4- For, 5 – Against and 1 abstention, therefore this was not carried. A further proposal to use CIL funds to pay £854.32 for the bench maintenance was put forward and received unanimous vote for, therefore the motion was carried.

Action: The Clerk to arrange payment of the invoice once the work is completed.

E3364 Suggested items from Councillors for inclusion in next meeting

1. Co-option of new Councillor
2. Bank Signatories
3. BHVH&PF Trust report
4. Planning application for the HUB

E3365 Date of next meeting: Thursday 27th June 2019 at The Church Hall

Meeting closed at 8.45pm - Mike **Leach** - Chairman

Attachment:

1. 2018/19 Accounts

FOR YEAR ENDING 31ST MARCH 2019

2017/18	RECEIPTS	2018/19
£21,328.00	Precept from TDBC	£21,900.00
£920.00	Local support grant	£740.00
£320.00	TDBC Grant re footpath maintenance	£320.00
£1,700.00	TDBC grant re playing field	£1,700.00
£540.00	Allotment rents	£810.00
£26.82	Bank Interest	£336.79
£435.25	VAT recovered	£694.86
£2,245.00	Community News advertising	£2,430.00
£64,912.73	CIL payments	£11,245.61
£92,427.80	Total Receipts for Year	£40,177.26
	PAYMENTS	
£11,155.01	Clerks salary	£13,216.70
£102.58	pension contributions	£321.15
£5,850.00	Street cleaner salary	£5,967.00
£216.00	Clerks allowance	£216.00
£10.26	Street Cleaner Equipment	£63.20
£2,230.69	Establishment costs (stationery, insurance, fees, room hire etc.)	£2,679.86
£370.97	Allotment costs	£1,904.55
£290.00	Audit fees	£390.00
£1,130.11	VAT	£544.22
£-	Footpath maintenance	£209.00
£2,897.24	Local Amenities (Benches, bins, noticeboards etc.)	£1,406.21
£150.00	Donation - Free resource, 137 Payments	£100.00
£724.00	Supporting local groups	£50.00
£2,200.00	Community Woodland	£500.00
£1,000.00	Parish Grant/donation to Bishops Hull Trust	£1,000.00
£1,700.00	TDBC grant to Bishops Hull Trust	£1,700.00
£-	Training costs	£220.00
£2,265.00	Community News Local services (Verge cutting, weed spraying etc.)	£1,909.79 £416.66
£1,008.82	S106 costs/CIL Payments	£19,000.00
£33,300.68	Total payments for Year	£51,814.34
£59,127.12	Surplus/Deficit for the Council Year	-£11,637.08
£97,320.02	Funds at close of Council Year	£85,682.94

figures prepared from and agree to the clerk's cashbook

Balance Sheet

Current and saving account funds

Opening balance Current and saving account	£28,173.96
Receipts	£28,698.83
Payments	£32,814.34
Balance as at 31/3/19	£24,058.45

CIL Account Funds

CIL Account opening balance	£69,146.06
Receipts	£11,478.43
Payments	£19,000.00
Balance as at 31/3/19	£61,624.49 *

£85,682.94***£50,000.00 currently ringfenced for Bishops Hull Hub Trust**