

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL HELD AT THE FRANK BOND CENTRE ON THURSDAY 5th JULY 2018

Have Your Say – No members of the public were present. The District and County Councillor reports were received.

Members requested that in future all County/District Councillor and Police reports were received in the Have Your Say session.

PARISH COUNCIL MEETING OPENED at 7.00pm

Members Present: Mr M Leach - Chairman
Mr J Hunt – Vice Chairman
Mr J Hamer Mrs J Henry
Mrs L Kelly Mr E Parsons
Mr J Taylor Mr T Taylor
Mr M Turner Mr S Turner

Also Present: District Cllr Morrell and District Cllr Blatchford

- E3223 Apologies for Absence**
Mr P Prior-Sankey and Helen McGladdery (Clerk)
- E3224 To Agree Minutes of the Meeting held on Thursday 24th May 2018**
The minutes were agreed as a true and accurate record of the meeting and signed by the Chairman
- E3225 Declaration of Interest not already recorded**
John Hamer declared an interest in agenda item 5, planning application 05/18/0026
- E3226 Police Report from Local PCSO's on incidents of note that have occurred within the Parish in the period from the previous meeting**
The police report was distributed.
Action: The Clerk to contact the PCSO's to ascertain if the criminal damage to cars occurred on the same night as local school proms.
- E3227 Planning**
Planning applications received:
05/18/0018/LB - Reconstruction of collapsed east gable, installation of first floor bathroom and ground floor w/c at Haydon House, Bishops Hull Hill – SUPPORT SUBJECT TO CONSERVATION OFFICERS COMMENTS
05/18/0020 - Erection of single storey extension and pitched roof dormer on the rear elevation of Penhale, Mountway Close, Bishops Hull – SUPPORT
05/1/0021 - Erection of a pitched roof side extension at 26 Lavender Grove, Bishops Hull – SUPPORT
05/18/0024 - Erection of single storey extension on the north and west elevations at 29 Quartly Drive, Bishops Hull – SUPPORT
05/18/0026 - Erection of boundary fencing to extend residential curtilage to the rear of 44-48 Desmond Rochford Way, Bishops Hull (retention of part works already undertaken) – NO COMMENT (Based on response from previous meeting, re not getting involved with either party)
05/18/0027 - Construction of vehicular access and hardstanding to front of 2 Lowlands Terrace, Bishops Hull Hill – SUPPORT

- E3228 Financial Matters:
Detail of payments made since the previous meeting and any payments awaiting approval:**
- | | |
|---|---------|
| Smart pensions | £29.45 |
| Mobile phone insurance | £3.00 |
| Colourtone June Comm News/Insert/Print | £309.17 |
| H McGladdery Expenses | £22.98 |
| D Penny expenses | £52.46 |
| telephone insurance | £3.00 |
| Tesco mobile | £7.00 |
| H McGladdery – Clerks allowance and mileage | £87.21 |
- The Clerks and Street Cleaner were paid July salary in this period
- Funds received**
- | | |
|---|-----------|
| Community News Box advert (all now taken) | £1,060.00 |
| Allotments | £45.00 |
| War Memorial Grant | £740.00 |
- To discuss options for excess funds to give the best return on the money held in the Parish Council bank accounts**
- Resolved:** This will be discussed at the next meeting once further information is available
- Action:** Jeremy Taylor to produce a report, to be distributed to members ahead of the August meeting. Giving a recommendation to Members of what options are legally possible and compliant with Financial Regulations.
- To discuss pay rise for Street Cleaner**
- Resolved:** Members voted 9-1 to award Darren Penny (Street Cleaner) a 2% pay rise backdated to 1st April 2018
- Action:** The Clerk to calculate and implement the pay rise
- E3229 Clerks Report which will include all matters arising from previous minutes** - The Clerks report was distributed to Members
- A resident had requested a no cycling sign be installed near their property, due to cycling on the pavement.
- Action:** The Clerk will contact SCC to see if this is permissible and obtain costings
- E3230 Chairman’s / Vice Chairman’s Report on various meetings attended on behalf of the Parish Council**
- The Chairman gave a verbal report on the meeting he attended of the Taunton Transport Strategy Consultation.
- E3231 General Data Protection Regulation**
- To agree Privacy Statements for Bishops Hull Parish Council**
- Resolved:** Members voted unanimously to adopt the privacy statement
- Action:** The Clerk to add the privacy statement to the Village Website, Facebook page and add a link at the end of all Parish Council Correspondence.
- To agree Privacy Policy for Bishops Hull Parish Council**
- Resolved:** Members voted unanimously to adopt the privacy policy
- Action:** The Clerk to add the privacy policy to the Village Website, Facebook page and add a link at the end of all Parish Council Correspondence.

E3232 **To determine the criteria to release ringfenced CIL Funds to local organisations**
Resolved: A working party would be set up of: Eddie Parsons, Stuart Turner and Jeremy Taylor, John Hunt would also attend the meeting if available.
Action:
1. The working party to meet in the next four weeks
2. The working party to put forward their recommendation in writing to all Members ahead of the August meeting
3. The Clerk to make an agenda item at the August meeting

E3233 **Allotments at Northfields**
To agree tenancy agreement for tenants
Resolved: Members voted unanimously to adopt the tenancy agreement
Action: The Clerk to issue all tenants with new agreement
To agree insurance renewal for allotments
Resolved: Members agreed to renew insurance at a cost of £79.56
Action:
1. The Clerk to renew the insurance and schedule the payment
2. The Clerk to contact SCC (Land owners) to check that they have landlord's insurance
To agree action to maintain communal paths at the Allotments
Resolved: Members agreed a budget of £100 to remove rubbish from plots and a one off cut of the paths.
Action;
1. The clerk to obtain quotes and instruct work if under £100
2. Eddie to meet the contractor to explain what is required
To agree action to clear plots and make them usable for new tenants
Resolved: see above

E3234 **To discuss purchase of Community Speed Watch signs**
Resolved: Members voted 7-3 in principle of the purchase of signs, with the locations and number of signs to be agreed at a later date
A proposal was made to consult the residents for suggested locations of the signs, a vote was taken and Members voted 3-4 against this proposal, therefore it was not carried.

E3235 **Overgrown vegetation**
To discuss options to put measures in place to be reactive to overgrown vegetation reports within the Parish
Resolved: Members voted 6 for, 2 against and 2 abstentions to proceed with instructing a local contractor. It was resolved to obtain more information before proceeding with this proposal.
Action:
1. The Clerk to contact neighbouring Parish Council to ascertain if they use a local contractor to supplement work carried out by TDBC and SCC
2. The Clerk to obtain quotes from Local contractors
To discuss options for strimming the footpaths in the Bishops Hull Parish countryside
Somerset County Council have advised that they wish to hand over the cutting of the paths to Parish Councils but will provide training and equipment to volunteers at a cost of £60 per volunteer. Gordon Everett – Parish paths Liaison Officer offered to be a volunteer.
Resolved: Members agreed a budget of £180 to fund training of 3 volunteers to cut the local footpaths (if volunteers could be found)

Action:

1. The Clerk to obtain quotes from local contractors to carry out footpath clearance
2. To Invite Gordon Everett- Parish Paths Liaison Officer to the August meeting to explain what is involved
3. The Clerk to add an article to Community News and Facebook page to request volunteers

E3236

To discuss dog bin installation in Mountway Road

Resolved: Members voted 9-1 for the installation of a dog bin in Mountway Road at a cost of £515.20 + VAT for installation and an ongoing yearly charge of £355.68 +VAT for emptying the bin

Action: The Clerk to contact DLO to ask for a proposed location to install the bin

E3237

Suggested items from Councillors for inclusion in next meeting

1. Neighbourhood and Parish Plan
2. Purchase of "No Cycling" sign
3. Options for excess funds
4. Criteria for release of CIL funds

E3238

Date of next meeting: Thursday 16th August 2018 at 7.00pm at Bishops Hull Church Hall – NOTE VENUE CHANGE

Meeting closed at 9.10pm

Mike Leach