

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL HELD AT THE FRANK BOND CENTRE ON THURSDAY 4th OCTOBER 2018

Have Your Say –

The District and County Councillor reports were received. The police report was distributed to Members.

PARISH COUNCIL MEETING OPENED at 7.15pm

Members Present: Mr M Leach - Chairman
Mr J Hunt – Vice Chairman
Mr J Hamer Mrs J Henry
Mr E Parsons Mr P Prior-Sankey
Mr J Taylor Mr T Taylor
Mr M Turner Mr S Turner

Also Present: District Cllr Morrell, 3 members of the public and Helen McGladdery (Clerk)

E3258 Apologies for Absence
District Cllr Blatchford and Mrs L Kelly

E3259 To Agree Minutes of the Meeting held on Thursday 16th August 2018
The minutes were agreed as a true and accurate record of the meeting and signed by the Chairman

E3260 Declaration of Interest not already recorded
John Hunt declared an interest items 5c & 5d

E3261 Planning applications received:
05/18/0039/LB - Rebuilding of 1 no. gate pier with reinstatement and refurbishment of iron gates at Rumwell Park, Wellington Road, Rumwell (retention of part works already undertaken - SUPPORT
05/18/0040 - Installation and operation of a 49.9MW battery storage facility, fencing and access road on land at Upcott Road, Fideoak, Bishops Hull – NO OBJECTION
ACTION: The Clerk to submit the agreed responses to TDBC

E3262 Financial Matters:
Detail of payments made since the previous meeting and any payments awaiting approval

Telephone insurance	£3.00
Smart pensions	£27.90
Mobile phone	£7.00
Church hall hire	£18.00
SALC - GDPR training session	£25.00
Tony Taylor - travel expenses	£18.90
Smart Pensions	£27.90
Telephone insurance	£3.00
Mobile phone	£7.00
Colourtone - Sept CN and Printing	£170.70
D Penny expenses	£10.74
J Hunt expenses - Bench for Popes	£100.00
H McGladdery expenses	£71.47

HMRC - July/Aug/Sept - Tax & NI £311.14

SALC - Employer training £30.00

PKF Littlejohn – audit fees £360.00

The Clerks and Street Cleaners August and September salaries were paid in this period

Funds received

TDBC - Grant £2,020.00

To discuss passing on the grant received from TDBC of £1,700 to Bishops Hull Village Hall & Playing Fields Trust.

Resolved: Members voted unanimously to pass on the grant to the Trust

Action: The Clerk to arrange payment

To agree grant of £1,000 to Bishops Hull Village Hall & Playing Fields Trust to contribute towards grounds maintenance

Resolved: Members voted in favour – 8 for, 1 abstention and 1 not permitted to vote of granting £1000.00 to the Trust, with a request that refurbishment of the benches in the Playing Fields are prioritised

Action: The Clerk to arrange payment

To agree release of ringfenced CIL funds to The Frank Bond Centre

Resolved: Member voted unanimously to release a payment of £2000 to the Frank Bond Centre from the ringfenced CIL funds

Action: The Clerk to arrange payment and request a receipt for funds received.

Completed Annual Audit – Response from External Auditors

The auditor's report was distributed to Members, and showed the audit has been signed off. A comment was made relating to recording of assets.

Resolved: Members agreed to seek guidance from the internal auditor at the interim internal audit.

Action: The Clerk to arrange the interim internal audit

E3263 Clerks Report which will include all matters arising from previous minutes

The Clerks report was distributed to Members

E3264 Chairman's / Vice Chairman's Report on various meetings attended on behalf of the Parish Council

The Chairman gave a verbal report on the recent training session attended.

E3265 Bishops Hull Village Hall and Playing Fields Trust: Report on 2018 AGM

Jeremy Taylor gave a verbal report on The Trusts AGM.

To discuss queries raised form local residents relating to the new Pavilion and Playing Fields grounds

The Trust Chairman was present and gave a verbal update to Members. Phase one of the build has been completed. The Trust are now proceeding with Phase 2 and actively seeking additional funding to progress one of the three options

E3266 Allotments at Northfields – to discuss options for clearing excess earth mounds and rubble.

A quote had been received from NOT WASTE Ltd, Mr Rob Looker – Director – NOT WASTE Ltd and associate Brian Heath gave a presentation on their proposal for the allotments.

Resolved:

1. Members voted unanimously to accept the quote received from NOT WASTE Ltd of £1,600.00
 - a. to remove and reuse existing green material and soil waste pile from the allotments.
 - b. To provide geotextile material to cover plots affected by Mares Tale and treat over a three-year period to eradicate the infestation.
 - c. To build, install and operate compost holding bins.
£1,000.00 will be paid in advance for required materials and the balance on satisfactory completion of the said works with a retention of £150.
2. Members voted unanimously to accept a quote of £100.00 per year from NOT WASTE Ltd as an annual maintenance charge for 3 years.

Action:

1. The Clerk to liaise with NOT WASTE Ltd with regard to the works
2. The Clerk to arrange payment to NOT WASTE Ltd
3. The Clerk to inform allotment holders of the works to be carried out

E3267 To discuss installing a Community Defibrillator in the Parish

Resolved: Members agreed to discuss funding a defibrillator, when setting the budget for 2019/20

Action: The Clerk to obtain costings ahead of the November meeting

E3268 To discuss ways to promote Local Grants Scheme

Resolved:

1. Members agreed to advertise the Local Grant Scheme in the Community News, Facebook page, Website and on the Noticeboards
2. Members agreed to write to all local groups to advertise the grants available

Action:

1. The Clerk to advertise the Grants
2. Members to email The Clerk suggestions of eligible groups to contact

E3269 To agree meeting dates and venue for 2019 meetings

Resolved:

1. Members voted 6 for, 4 against for the meeting frequency to remain 6 weekly, therefore the motion was carried.
2. Members voted unanimously to move the venue of the meetings to The Church Hall, as a more central location for residents to attend.
3. Members voted unanimously to continue to hold all advisory group meetings at The Frank Bond Centre
4. Members accepted the proposed dates in principle, providing there was a maximum of a six week gap between meetings

Action:

1. The Clerk to reschedule meetings with a maximum of 6 weeks gap and present the dates for agreement at the November meeting.
2. The Clerk to provisionally book the rescheduled dates at The Church Hall
3. The Clerk to advise The Frank Bond Centre of the change of booking for 2019.

E3270 To agree suggestions from advisory group meeting on how to promote Parish Council Elections 2019

The advisory group report (attached) was distributed to Members.

Resolved: Members agreed the actions of the report

Action: The Clerk to implement the agreed actions

E3271 Suggested items from Councillors for inclusion in next meeting

1. Netherclay Community Woodland
2. Suggestions for excess funds

E3272 Date of next meeting: Thursday 8th November 2018 at 7.00pm at The Frank Bond Centre

Meeting closed at 9.05pm

Mike Leach - Chairman

Attachment:

1. **How to promote Parish Council Elections – advisory group meeting notes**

How to promote Parish Council Elections – advisory group meeting notes

Present – Mike Leach, John Hunt, Tony Taylor, Stuart Turner and Helen McGladdery

Lots of different options were suggested at the meeting. The following recommendations are put forward:

1. Community News inserts or articles starting in Jan with additional articles February and March editions. Detailing what the Parish Council does, what is involved in the role etc.
2. Use Facebook/Website and Noticeboards to display posters
3. Contact Local primary School to see if they would distribute leaflets or add something to the newsletter?
4. Hold a meeting for anyone registering an interest in becoming a parish Councillor.
5. Hold a meeting for all current Members and anyone interested in becoming a Councillor to complete the forms.
6. The Clerk will obtain a schedule of key dates from the electoral services.
7. Request Members to agree an initial budget of £50 for any immediate expenses
8. Schedule another advisory group meeting for November